

What is claimed is:

1. An image forming apparatus comprising:

a sheet feeding unit for feeding a sheet including a manuscript sheet and an insert sheet composed of a cover or an  
5 interleaf;

image reading means communicating with the sheet feeding unit for reading an image on the sheet fed from the sheet feeding unit;

an image forming unit electrically connected to the image  
10 reading means for forming the image read by the image reading means on a copy sheet; and

a sheet discharge unit for discharging the manuscript sheet, the copy sheet, and the insert sheet.

15 2. An image forming apparatus according to claim 1, further comprising sheet determining means for determining whether the sheet fed from the sheet feeding unit is the manuscript sheet or the insert sheet, and reading control means for controlling the image reading means to read the image only when the sheet  
20 determining means determines that the sheet is the manuscript sheet.

3. An image forming apparatus according to claim 2, wherein said sheet determining means includes operation means for selecting  
25 the manuscript sheet and the insert sheet among the sheets fed from the sheet feeding unit.

4. An image forming apparatus according to claim 1, wherein said sheet discharge unit includes a copy sheet discharge unit for  
30 discharging the copy sheet with the image formed by the image

forming unit, an insert sheet conveyance path for guiding the insert sheet fed from the sheet feeding unit to the copy sheet discharge unit, a manuscript sheet discharge unit for discharging the manuscript sheet fed from the sheet feeding unit, and a manuscript sheet conveyance path for guiding the manuscript sheet fed from the sheet feeding unit to the manuscript sheet discharge unit.

5. An image forming apparatus according to claim 1, wherein said sheet discharge unit includes a copy sheet discharge unit for discharging the copy sheet with the image formed by the image forming unit, and a common conveyance path for guiding the manuscript sheet and the insert sheet fed from the sheet feeding unit to the copy sheet discharge unit.

6. An image forming apparatus according to claim 1, wherein said sheet feeding unit includes a sheet feeding tray for receiving the manuscript sheet and the insert sheet, and sheet separating means for separating the manuscript sheet or the insert sheet one by one.

7. An image forming system comprising:  
an attachment including a sheet feeding unit for feeding a manuscript sheet and an insert sheet, and image reading means for reading an image on the manuscript sheet and the insert sheet fed from the sheet feeding unit; and

an image forming apparatus main unit attached to the attachment and having image forming means for forming the image on a copy sheet.

8. An image forming system according to claim 7, wherein at least one of said image forming apparatus main unit and said attachment includes sheet determining means for determining whether a sheet fed from the sheet feeding unit is the manuscript sheet or the insert sheet, and reading control means for controlling the image reading means to read the image only when the sheet determining means determines that the sheet is the manuscript sheet.

9. An image forming system according to claim 8, wherein said sheet determining means includes operation means for selecting the manuscript sheet and the insert sheet among the sheets fed from the sheet feeding unit.

10. An image forming system according to claim 7, wherein said attachment includes a sheet discharge unit for discharging the copy sheet with the image formed by the image forming means.

11. An image forming system according to claim 7, wherein said attachment includes image data conversion means for reading the image on the manuscript sheet and converting the image into image data.

12. An image forming system according to claim 7, wherein said attachment includes copy sheet feeding means for feeding the copy sheet to the image forming means.

13. An image forming system according to claim 7, wherein said sheet feeding unit includes a sheet feeding tray for receiving the manuscript sheet and the insert sheet, and sheet separating

means for separating the manuscript sheet or the insert sheet one by one.

14. An image forming system according to claim 7, wherein said  
5 attachment includes a copy sheet discharge unit for discharging  
the copy sheet with the image formed by the image forming means,  
an insert sheet conveyance path for guiding the insert sheet fed  
from the sheet feeding unit to the copy sheet discharge unit, a  
manuscript sheet discharge unit for discharging the manuscript  
10 sheet fed from the sheet feeding unit, and a manuscript sheet  
conveyance path for guiding the manuscript sheet fed from the  
sheet feeding unit to the manuscript sheet discharge unit.

15. An image forming system according to claim 7, wherein said  
15 attachment includes a copy sheet discharge unit for discharging  
the copy sheet with the image formed by the image forming means,  
and a common conveyance path for guiding the manuscript sheet and  
the insert sheet fed from the sheet feeding unit to the copy  
sheet discharge unit.

20